



## Application Pack

<b>Position</b>	<b>Parish Nurse</b>
<b>Voluntary/Paid Position</b>	<i>Paid</i>
<b>Hours</b>	<i>8 per week</i>
<b>Salary</b>	<i>£15 per hour plus travel &amp; Subsistence</i>
<b>Location</b>	<i>Canterbury Baptist Church</i>

**Closing Date for Applications:** *Sunday 22<sup>nd</sup> September 2019*  
**Interview Date:** *30<sup>th</sup> September 2019*

## **General Information**

### **Role Description**

We are Canterbury Baptist Church

We are establishing a parish nursing service to provide outreach health provision through our developing community hub, to action Redeeming Our Communities (ROC) health initiatives and provide additional support for the in-reach prayer and pastoral ministry of this church. Our parish nurse will seek to build links with those who currently use the church buildings, serve as a catalyst for the deepening of these relationships, with specific concern for mental health and spiritual care.

Our parish nursing service aims to complement, not replicate or replace the NHS or other mainstream care provision and will therefore operate within a preventative and supportive model of healthcare.

We are looking for an enthusiastic and committed registered nurse/mental health nurse with a Christian background to work with us and in partnership with Parish Nursing Ministries UK to set up and lead a successful parish nursing service. As the appointed parish nurse, the candidate will be expected to offer targeted interventions and activities that improve and maintain the holistic health and wellbeing of the congregation and local community and that include an intentional focus on spiritual care.

### **Specific Requirements**

- The applicant must have current registration with the Nursing and Midwifery Council. (NMC)
- The successful candidate should be able to attend the next available Parish Nursing Ministries UK (PNMUK) Preparation for Practice Programme. The first four days of the programme takes place in a residential setting and must be completed before the parish nursing service goes live. The final day takes place three to six months later at the central offices of PNMUK.
- The Equality Act 2010 Schedule 9 parts 1(1-3) apply to this post. The post is restricted to Christians.
- If the successful candidate is not a member of our congregation, they should be willing to worship with us once a month, and to attend key events in the Church Calendar.

## Terms and Conditions

<b>Holidays</b>	<i>25 days pro rata per holiday year, with all statutory bank holidays additional</i>
<b>Pension</b>	<i>TBC</i>
<b>Travel and Subsistence</b>	<i>Mileage is paid at 45 pence per mile</i>
<b>Public Liability and Professional indemnity insurance</b>	<i>This will need to be checked with current provider</i>

## Applying for the Post

### Applications should include:

- A current CV
- Applicants should ensure the name, address, NMC Registration details (PIN Number and Re-registration date) are included along with educational and other relevant qualifications and full employment history (giving details of relevant achievements).
- A short covering letter (of no more than 2 sides of A4) explaining the reasons for applying and how the key requirements of the post and person specification can be evidenced.
- The names of two referees who may be contacted with agreement prior to recruitment. One of these should be from a recent employer (or similar) and another from a senior member of the Church or other spiritual leader.
- Declaration of all current 'unspent' criminal convictions or cautions (including reprimands and final warnings, or current cases of professional misconduct).
- Notification of any dates when the applicant is unable to attend the indicative timetable set out below.
- A mobile number and any other useful contact numbers, together with a preferred email that will be used for all correspondence.

## Submitting an Application

Please submit the full application by email or post to:

**Name:** Rev Andrew Fitzgerald

**Address:** Canterbury Baptist Church, St Georges Place, Canterbury, CT1  
1UT

**Email:** andrew@canterburybaptistchurch.org.uk

**Contact Telephone No.** 01227 456204

If applicants want to talk about the post prior to making an application they should email the address above to arrange a call.

## Recruitment Timetable

<b>Closing date for applications</b>	<i>Sunday 22<sup>nd</sup> September 2019</i>
<b>Shortlisting</b>	<i>Week beginning 23<sup>rd</sup> September 2019</i>
<b>Selection Event (interview or other activities)</b>	<i>Interview on 30<sup>th</sup> September 2019</i>
<b>Starting Date</b>	<i>Monday 4<sup>th</sup> November 2019</i>

## Parish Nurse Job description

<b>Job title:</b>	Parish Nurse
<b>Responsible to:</b>	Rev Andrew Fitzgerald
<b>Accountable to:</b>	CBC Parish Nursing Forum; Nursing and Midwifery Council;
<b>Partnered with:</b>	Parish Nursing Ministries UK

### JOB PURPOSE

To establish, accredit and deliver a high quality, sustainable parish nursing service that meets the mission, vision and service model that has been developed by the Church for this local Christian health ministry and is compliant with the national standards set by Parish Nursing Ministries UK.

To work primarily at Canterbury Baptist Church, serving as a key catalyst in developing the community hub vision – using our buildings to address the needs of Canterbury and be an agent for community transformation, specifically in relation to mental health. Also to lead/action our ROC health initiatives.

This will involve forming better links with our current lets and familiarisation with what we already do. Using the halls to provide clinics and private office for one to one care. Also exploring the potential of “Renew Wellbeing” with the formation of a Parish Nursing Team to strengthen and sustain this ministry.

The parish nurse will also provide additional support to the prayer and pastoral ministries of the church, offering advice to the relevant teams but one-to-one support where appropriate.

### Main Duties and Responsibilities

Working within the framework of the values, beliefs and practices of the church and NMC Code and standards and in conjunction with the line manager and designated leadership group:

- Establish and then maintain the structures systems, policies and processes necessary for the safe, effective delivery and governance of the church’s parish nursing service.
- Establish and manage a Christian healthcare provision and/or presence in the Community Hub of CBC. Bringing to life those

opportunities already created and envisioned but expanding the ministry to new opportunities.

- Establish and manage a team of volunteers to support the delivery of the service.
- Effectively manage the resources of the parish nursing service, including any financial resources. Some fundraising or grant applications are required to continue/sustain the ministry beyond this first year.
- Deliver a range of assessed planned and evaluated health promoting, prevention and maintenance interventions to individuals and/or groups.
- Act as a health resource and system navigator for service users.
- Act as a health advocate for service users requiring additional support.
- Integrate spiritual care into all health interventions including the use of Christian prayer and sacraments as appropriate.
- Ensure that all aspects of the service and interventions are evidence-based and supported by current NICE/SIGN guidelines and research.
- Establish effective partnerships, referral and liaison systems with other relevant statutory and voluntary health and care services, where appropriate attending network or case management meetings with local health and social care professionals as required.
- Maintain accurate, systematic and timely record keeping of health interventions in keeping with NMC record-keeping guidance, ensuring safe storage of documentation.
- Collect, collate and submit any statistical information required by the church, any funders and PNMUK.
- Represent the church within the wider community, engaging with community-wide health planning and related initiatives. Especially within our ROC Canterbury network.
- Work as part of the church's team assisting with health, safety and risk management activities; (for example CPR training, first aid supply management, safety/incident management training, etc.) Also advising good practice in the delivery of pastoral care and prayer ministry.
- Participate in regular meetings and an annual development review with direct line manager.

- Adhere to legal requirements, church policies, NMC requirements, and national service and practice standards set by PNMUK.
- Promote the safeguarding of children, young people and vulnerable adults in all Parish nursing activities.
- Work with PNMUK to assure the quality of the service through accreditation and then lead on quality improvement.
- Remain up to date with current practices in parish nursing, the wider world of health, and retain NMC registration.
- Participate in professional and spiritual supervision.
- Attend the National PNMUK Symposium, local PNMUK parish nurse Community of Practice meetings and periodic meetings with the Regional Coordinator.

The above list will be subject to change and review given that the post is part time. However, this will be done in discussion with the post holder and line manager.

## Person Specification

Qualifications, Knowledge and Experience	
Essential	Desirable
Current registration with the NMC, with preferably 2 years experience of practice as a registered nurse (RN/RMN)	Nursing or health related degree  Post registration qualification relevant to the service
Experience of mental health nursing, relevant training and qualifications	Registered, mental health nurse
Experience of providing preventative and supportive healthcare	Community nursing or public health nursing experience
First line management experience of people/budgets/resources/funding/audit	
Experience of assessing, planning and provision of individual, and community, health and wellbeing	
Experience of leading or participating in safeguarding activities	
Assuring the quality of care and service	Leading or participating in health care

provision	quality via Accreditation or Regulation
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<b>Skills, Abilities and Competencies</b>	
<b>Essential</b>	<b>Desirable</b>
The ability to influence, network and communicate with a wide range of stakeholders and partners	
The ability to deliver and initiate new healthcare schemes or projects	
Managing a small team	
Able to provide high quality care with clear health outcomes	Ability to collect and use service and care data to monitor and improve quality
Ability to develop professional working relationships within the Church and with local health and care providers to support multi-agency working	
Ability to manage self, and work independently to prioritise, manage time and work under pressure	
High quality verbal written and interpersonal communication skills	Report writing, presentation production, preparation of marketing materials, or health education materials  Confident user of IT, digital technologies and social media in a work setting
Able to facilitate spiritual health through prayer or other appropriate activity	
Able to work within the confines of a financial budget, and to plan for future succession	Able to source grant funding and make applications
To ensure confidentiality at all times in accordance with the NMC Code and practice standards set by PNMUK.	



<b>Personal Attributes</b>	
<b>Essential</b>	<b>Desirable</b>
Committed to maintaining highest standards of professionalism through demonstrable adherence to the NMC Code and meeting revalidation requirements	
Be a practicing Christian	
Be committed and highly self-motivated with the ability to enthuse, inspire and motivate others	
Be willing to undergo the PNMUK role preparation programme and any mandatory training thereafter	
Have a flexible approach to working patterns	
A people person, who warmly welcomes and cares for others	

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