













Letting Prices 2019

	Room Size	No. Seated in Rows	No. Seated at Tables	Hourly rate 1-3 hours	Hourly rate 4 + hours	Day rate
Upper Hall (Sanctuary)	185 m²	200	120	£40	£30	£240
Lower Hall	149 m ²	100	80	£25	£20	£160
Lower Hall Kitchen		£20 (servin	g only)	£50 (cooki	ng included)	
Upper Lounge	38 m ²	25	20	£16	£12	£96
Baptist Hall	154 m ²	100	90	£25	£20	£160
Baptist Hall Kitchen	£20 (serving only)					
Allan Ritchie Hall		30	20	£16	£12	£96

	Service Only (Upper Hall)	Service & Reception (Upper Hall, Lower Hall, Upper Lounge and Kitchen)	
Weddings	£150 (+ £50 deposit)	£300 (+ £150 deposit)	

Conferences		
(Upper Hall, Lower Hall,	£300 per day	
Upper Lounge and	(+£150 deposit)	
Lower Lounge, Kitchen)		

Extras	
PA System (Portable or Fixed)	£10
Tea & Coffee (Per Day, including milk and sugar)	£10
Setup/Takedown	£20
(includes setup and/or take down of chairs and tables to your preference, if possible)	

Discounts	Deposits
20% discount for charity/community groups	Every booking will have an additional £50
10% discount for 8 or more bookings	deposit added to the cost (unless sated
5% discount for 4-7 bookings	otherwise above).
(not including deposits)	This will be returned after the event, in line
·	with our terms and conditions.

	Please ask to check availability
Office Space	£250 per month (approximately £25 per ft² per annum, including service charges. Offices are between 90ft² and 160ft²)

